

Kansas Chapter Quarterly Board Meeting

February 21, 2014



The PRIMA Kansas Chapter held its quarterly meeting this date in Room MU PKP in the Memorial Student Union at Emporia State University. President Diana Mansouri called the meeting to order.

Introductions

Diana welcomed members and asked attendees to introduce themselves and which organization they represented.

The following members were in attendance:

Tom Adams	Jami Michael
Tom Clayton	Linda Minson
Sid Cumberland	Jo Ann Nowatzke
Donna Dolinger-Capria	Kelly Perkins
Melissa Fairbanks	Leslie Reese
Ty Goare	Kim Salanski
Liz Maisberger-Clark	Danielle Tyler
Diana Mansouri	George Waldron
Mick McBride	Alan Weldon

Diana stated that Jo Ann Nowatzke had resigned as secretary, and that Jami Michael has been appointed by the Board to complete the remainder of the Secretary term.

Minutes

Minutes of the November 8, 2013 were distributed and reviewed. On a motion by Mick McBride and seconded by Donna Dolinger-Capria, the following motion was approved by all members:

RESOLVED, that the minutes of the November 8, 2013 Chapter minutes be approved as presented.

Treasurer's Report

The Treasurer's report was distributed. Checking Account balance was \$7,513.04. Two Certificates of Deposit totaled \$13,095.49. Sid reported that the following names appeared on the current CDs: Callie Marks, Don Anderson, Jennifer Harvey, and Karen Hartenbower. Discussion followed. On a motion by Kelly Perkins, and seconded by Mick McBride the following motion was made:

RESOLVED, to remove the current names from the certificates of deposit and to add the president and treasurer.

Discussion followed. It was the consensus of the members that all officers should be listed on the certificates. Kelly amended her motion with Mick seconding with all members approving as follows:

RESOLVED, to remove the current names from the certificates of deposit and to add the president, vice president, secretary, and treasurer.

Audit Report

Linda Minson presented the audit report to the members. Linda stated she found the books to be in order and complimented the treasurer on keeping good records. Diana thanked Linda for providing the audit for the Board.

Business Meeting

Renewals

Donna reported that the Chapter has received 53 renewals as of February 18, 2013 and added that she has been receiving renewals as well as new memberships.

New Member Recruitment

Diana opened the floor to discuss new member recruitment. Members discussed recruiting members geographically. Members are encouraged to submit names and contact information to the Board. The Board will then contact the potential members in addition to sending a Chapter Brochure. Other ideas suggested were BAG

(Bring a Guest), gift bags for new members, and awarding the free chapter membership to the member who recruits the most new members. Discussion followed. It was the consensus of the members to establish a New Member Recruitment Committee. Diana appointed the following: Sid Cumberland, Linda Minson, Jo Ann Nowatzke, Leslie Reese, Kim Salinski, and Alan Weldon. Sid will chair the committee.

Recognition of 2013 Officers

Diana recognized the 2013 Officers and thanked the officers for their service. Service placards were awarded to Kelly Perkins, President; Diana Mansouri, Vice President, Sid Cumberland, Treasurer, Liz Maisberger-Clark, Director, and Donna Dolinger-Capria, Past President. First year service plaques were awarded to Don Osenbaugh, Director, and Jo Ann Nowatzke, Secretary.

Chapter Service Award

Diana asked for nominations for 2014 recipient. Donna stated that since the inception of this award, the Chapter usually nominates the former year's president. Donna reported she was the recipient in 2013. As a result, she was able to attend the National Conference. At the conference she was recognized at the breakfast, her name was printed in the program, received a certificate from National, and received free registration to National. Discussion followed. On a motion by Donna and seconded by Liz, the following motion was approved by all members:

RESOLVED, that Kelly Perkins receive the 2014 Chapter Service Award recipient.

Diana will complete and submit the forms to National.

Morning Speaker

Linda Minson introduced Ryan Peterson and Caleb Lanning. Ryan and Caleb work for Travelers and presented "Cyber Liability Red Flag Rules". Following the presentation, Ryan and Caleb stated they would be willing to e-mail the power point to interested individuals. Diana thanked Ryan and Caleb and presented them with a presenter's gift.

Following the presentation, Diana recessed the meeting for lunch. Diana reconvened the meeting following lunch.

Afternoon Speaker

Diana introduced Mick McBride, Director of Risk Management for Sedgwick County, as the afternoon speaker. Mick presented "Is Your Entity Ready for Self-Insurance." Following the presentation, Diana presented Mick with a speaker's gift.

2014 MO/KS Conference

Diana recognized the following members for their contributions to getting the 2014 Conference moved to Kansas: Donna Dolinger-Capria; Sid Cumberland; Kelly Perkins, and Melissa Fairbanks. Donna advised that the MO/KS 2014 Conference will be held at the Double Tree-Overland Park, April 23-25th. Sid advised that 54 golfers had registered. Kelly stated the keynote speaker will be Bernie Hayen from the City of Manhattan. Kelly added that during the Social members will participate in a Mix & Mingle Murder Mystery. Ten conference attendees will participate with the Murder Mystery Company and provide clues to other attendees. Kelly stated there were no plans made for activities on Wednesday night. Discussion followed. Linda stated she would be willing to investigate entertainment options for the evening. Melissa Fairbanks will assist Linda with the planning. Donna reported the conference brochure was mailed. April 10th is the registration deadline for the Conference. Melissa reported over \$21,000 in corporate sponsorships were received to date. Donna announced only one scholarship application was received for the MO/KS Conference. Donna stated Ben Woner, KWORCC, received a scholarship.

2014 National Conference

Donna reported that two scholarship applications were received. Diana Mansouri and Bill Cauveren will be awarded \$750 dollars.

Chapter Scholarships

Discussion followed. It was the consensus of the attendees that new members to the Chapter will be allowed to submit scholarship applications past the deadline date. Applications should be sent to Donna.

Web Master

Members reviewed the Web Site Maintenance Agreement. Diana reported the cost had increased \$240. On a motion by Mick and seconded by Liz, the following motion was made:

RESOLVED, to increase the web site maintenance fee to \$240 and to have the hosting name and domain name changed to the Chapter.

Discussion followed. Mick withdrew his motion. Mick will visit with Dennis on the hosting name and domain name and will make a report at the May meeting. Members agreed that the Chapter should appoint a member to serve as a backup webmaster. Kelly stated she would be interested in serving in that capacity. On a motion by Mick and seconded by Donna the following motion was made:

RESOLVED, to pay the \$240 fee, to purchase the appropriate software, and to have Kelly Perkins serve as the back-up webmaster.

Discussion followed. Kelly will explore options for appropriate software and/or licenses. Mick rescinded his motion. Further discussion was tabled until the May meeting.

Chapter Apparel

Members asked if the Chapter would be purchasing apparel for the members. Discussion followed. It was the consensus of the members to have a Swap & Shop at the May meeting in lieu of purchasing items during the current fiscal year. Mick requested Sid do research on the cost of getting apparel for the members.

Open Agenda

Discussion began on having the Chapter sponsor an Education Day in fall. Diana stated the idea would be to have a morning and afternoon session. Discussion followed. It was suggested to have the morning session focus on Workers Compensation and the afternoon session focus on other insurances. On a motion by Kelly and seconded by Tom, the following motion was approved by all members:

RESOLVED, to plan an education day for October to be held in Overland Park.

The Executive Board will work in conjunction with the Recruitment Committee to plan the event. Members agreed the cost should be kept to a minimum, research offering CEUs, and having boxed lunches or a similar simple lunch.

Legislative Update

Alan reported that Senate Bill 398 was up for discussion. This bill would allow personnel in fire departments, police departments, and corrections/juvenile departments to bring claims for coronary heart disease injuries if the prevailing factor is a direct result of the course of work. Discussion followed.

Alan added that House Bill 2619 amends the workers compensation law and would allow employees to choose their own doctor rather than using the employer's doctor. Alan reported no hearing had been scheduled for this bill.

Announcements

Diana stated the next meeting will be held on Friday, May 16th in Room MU PKP in the Student Union at Emporia State University. Diana reminded attendees that May will be the annual Vendor Appreciation meeting.

Meeting Adjournment

There being no further business before the board, Diana adjourned the meeting.

Respectfully submitted

Jo Ann Nowatzke and
Sid Cumberland, Vice-President