

Kansas Chapter Public Risk Management
Quarterly Membership Meeting
August 19, 2011
Emporia, Kansas

Officers in attendance were: President - Melissa Fairbanks, Vice President - Donna Dolinger-Capria, Treasurer - Kelly Perkins, Secretary - Diana Mansouri, Director - Regina Fischer, Director - Liz Maisberger-Clark, Past President - Sid Cumberland

Those attending the meeting were as follows:

Kim Salanski	PJ Baker	Mick McBride
Don Osenbaugh	Terry Sinclair	Linda Minson
Carl Eyman	Alan Weldon	Jerry Smades
Dortha Bird	Randy Porter	Glenn Deck
Mary Ogden	Colleen Browne	Don Anderson
George Waldron	Bob Fairbanks	
Darnell Simons	David Hegen	

At 10:20 a.m. President - Melissa called the meeting to order and asked those in attendance to introduce themselves and the organization they represent.

10:30 a.m. **Business Meeting -**

Members were asked to review the May minutes. Dortha Bird made a motion to approve the minutes; it was seconded by Alan Weldon. Motion passed. Treasurer-Kelly Perkins gave a summary of Treasurer's Report pointing out that we received \$4,982.82 from the Missouri Chapter of PRIMA for the 2011 Conference profit sharing and that all refunds have been received. Liz Maisberger-Clark made a motion to approve the Treasurer's Report which was seconded by Don Anderson. Motion passed.

Chapter Webmaster - Melissa explained to attendees that after a Board conference call it was agreed Dennis Quiring's fee of \$100 per year to maintain our website was reasonable. The membership was agreeable to accepting Dennis Quiring's proposal with a Motion made by Mick McBride, seconded by Kelly Perkins. Motion passed. Kelly suggested designating a member as a backup for purposes of succession planning. Mick McBride said he would discuss this with Dennis Quiring but is not volunteering as backup at this time. Donna Dolinger-Capria suggested checking with Missouri Chapter to find out what our options are.

Melissa opened discussion on a proposal to the Board received from Grant Goldsmith, with Fee Insurance, which involves working with Kansas PRIMA to set up a PRIMA-based risk management public resource of best practices to help those responsible for risk management function. Melissa explained that Grant is a vendor doing web updates and mass mailings. Melissa added that some individuals are not members of National PRIMA thus not having access to their Cybrary and that having examples and forms on the Kansas PRIMA website would be a valuable resource. Mick McBride suggested looking at the Charter from National PRIMA to make sure such action would not violate anything. Mick added that he is in favor of having a list-serve on Kansas PRIMA website for the purpose of sharing information and suggested we ask for more information on why Grant is making this offer and the details involved. Don Osenbaugh agreed the sharing of information would be valuable to small cities. Don added the membership needs to make sure this information would be on Kansas PRIMA website. Mick offered to gather information on setting up a list-serve, where people join and then post questions and others can respond, and would bring a report to the November meeting. Don talked about the membership recruitment potential of a list-serve on our website. Terry Sinclair stated that once a list-serve is established on Kansas PRIMA website it would create an opportunity for us to take to conferences to share with others what Kansas PRIMA has available. Melissa said our chapter could set up a booth as a way to promote Kansas PRIMA to show what we are and what we do. After much discussion, Melissa said having a list-serve on Kansas PRIMA website may or may not increase membership but if it peaks an interest, people will

attend a meeting and they start networking - which is the value Kansas PRIMA gives to other entities.

Linda Minson announced Cretcher-Heartland is offering a Work Comp seminar on August 25th and invited members to be her guests.

10:50 a.m. Melissa introduced the first speaker, Glen Deck, Executive Director, KPERS, who gave a presentation on Pension Funding.

12:00 p.m. Lunch break

1:00 p.m. Donna Dolinger-Capria introduced the second speaker, Steve Estenson, Risk Manager, Linn County, Iowa, who gave a presentation via teleconference on Disaster Recovery.

2:15 p.m. **Business Meeting continued -**

Due to time constraints, Melissa tabled the next two agenda items: National PRIMA Conference, June 5-8th, Portland, Oregon, will be discussed at the November meeting. Fall Seminar will be discussed in 2012.

Melissa reminded attendees that at the February meeting membership voted to nominate Sid Cumberland for the Chapter Recognition Award but it was not submitted in time to National PRIMA. Melissa presented a Certificate of Appreciation to Sid and thanked him for all the service and leadership he has given to Kansas PRIMA Chapter.

Alan Weldon asked about forming the Nominating Committee at this meeting. Melissa asked for volunteers to serve on the Nominating Committee so that there is a slate of officers to vote on at the November meeting. Sid Cumberland and Liz Maisberger-Clark volunteered to serve as the members of the Nominating Committee.

Sid Cumberland asked members to remember Rita Snively who is in Joplin, Missouri, and still dealing with their crisis. Sid suggested members send Rita e-mails wishing her luck and telling her we are thinking about her.

Mick McBride told membership that at the MO/KS Conference, Pat Meyers, Lockton, shared his willingness to pay 50% of a bill for shirts if Kansas Chapter wanted to order new shirts. Mick stated Pat has done this in the past and expects he would want a Lockton logo on the shirt if membership accepts his offer. Melissa suggested this item be tabled for discussion at the November meeting. Mick stated the shirts styles could be shown at the November meeting. Jerry Smades indicated a possible interest on behalf of IMA to contribute money towards the purchase of new shirts and said other vendors might be interested as well. Mick stated he and Donna will work on this and will bring back more information to the November meeting. Donna Dolinger-Capria suggested a conference t-shirt with Kansas PRIMA on the front and vendor logos on the back.

Donna Dolinger-Capria suggested seeking out volunteers to serve on one of the planning committees for MO/KS Conference. Mick McBride volunteered to serve on a committee.

Sid Cumberland reminded members to notify a Board member of an upcoming retirement for purposes of acknowledging retiree at the November meeting. Melissa Fairbanks said Terry Sinclair has confirmed her retirement for the spring of 2012 and received no response from membership when she asked if anyone else was confirmed for retirement this year or the beginning of next year.

Meeting was adjourned at 2:40 p.m.

Submitted by:

Diana M.