

Kansas Chapter Public Risk Management
Quarterly Membership Meeting
November 19, 2010
Emporia, Kansas

Officers in attendance were: President-Sid Cumberland, Vice President-Melissa Fairbanks, Secretary-Donna Dolinger-Capria, Kelly Perkins-Treasurer, Director-Regina Fischer, Past- President-Alan Weldon

Those attending the meeting were as follows:

Jerry Smades	PJ Baker
Todd McMullen	Linda Minson
Don Anderson	Kim Salanski
Diana Mansouri	Dennis Quiring
Mick McBride	Mike Bennett
Leslie Borden	Don Osenbaugh
JoAnn Nowatzke	

At 10:05 am President-Sid Cumberland called the meeting to order and asked those in attendance to introduce themselves and the organization they represent.

10:10 Business Meeting-

Members were asked to review the August minutes. Melissa Fairbanks made a motion to accept the minutes, it was seconded by Alan Weldon. Motion passed.

Don Anderson made a motion to approve the Treasurer's report, it was seconded by Mick McBride. Motion passed.

Sid Cumberland opened discussion regarding Officers and wanted to thank those that are serving. The Nomination Committee (Regina Fisher and Sid Cumberland) presented the nominations for Officers for 2011 as follows:

President-Melissa Fairbanks, Vice President-Donna Dolinger-Capria, Treasurer-Kelly Perkins, Secretary-Diana Mansouri, Director-Regina Fisher, Director-Liz Maisberger-Clark, Past President-Sid Cumberland.

Sid Cumberland requested all those in favor of the Officers nominated to vote by saying "Aye". All those opposed say "Nay". There being no naysayers, the new Officers are elected as presented.

Sid Cumberland passed out information concerning outsourcing of the MO/KS PRIMA Conference. Sid opened the discussion and stated that the suggested fee of \$2,500 total to be split between the chapters. Melissa Fairbanks mentioned that is was a good idea due to previous confusion with registration and vendor set-up. Mike Bennett stated that it was worth a try. PJ Baker and Linda Minson agreed that by outsourcing sponsorship portion, it would be easier on the vendors to have the detailed information regarding the timing of set-up and take down of the exhibits. Mick McBride mentioned that it would be a good idea to be sure that a contract or agreement was made with the outsourcing entity. Mick McBride made a motion to accept the outsourcing of the Mo/Ks PRIMA Conference, it was seconded by Melissa Fairbanks.

Sid Cumberland wanted to remind all members to submit topics and speakers for the Conference to Sid. The form for submittals is on the KS PRIMA website. Submissions are due by January 7th, 2011.

Sid Cumberland received information from National PRIMA, that National is offering a free membership to those that are not currently a member of any PRIMA Chapter or a member of National.

Dennis Quiring suggested that contact be made to: Dodge City, Great Bend and Hays, Kansas. Melissa Fairbanks said she might have some contact information for these municipalities.

Sid Cumberland opened discussion on any specific topics that members would like to suggest for the Mo/KS Conference. Mike Bennett suggested Law Enforcement/Legal Liability including Police and Fire. Mick McBride mentioned that Sarah Perry (Mo Chapter President) likes to pair a vendor with member participants to work together on presentations.

Linda Minson wanted everyone to note that the Certificate of Insurance form has changed. One major difference is the form no longer contains the wording "endeavor to give notice of 30 days before cancellation". Linda suggested that each entity be sure that the person reviewing the certificates needs to be "qualified".

Sid Cumberland opened the discussion regarding the quarterly meeting location. Emporia State University has been having construction, which is supposed to be ongoing for a couple of years. Parking is a concern. Don Anderson passed around information for alternative location in the City of Emporia's Little Theatre. The City of Emporia would provide refreshments, tea, coffee, soda, water. The City would set-up and take down tables. Meals would need to be catered in. Free parking is provided across the street from the Little Theatre. Mick McBride also provided information on local hotels near I-50, that had conference rooms. The costs for the conference rooms were a range of \$75.00 to \$160. Depending on number of attendee's and day of week. Various options for meals were offered as well...some hotels had restaurants, others would need to have catered. Kelly Perkins stated that currently the costs for the room and food at Emporia State University is \$50 and \$15 for a projector. Donna Dolinger-Capria mentioned staying at Emporia State University. Mike Bennett said he would prefer to remain at current location. Dennis Quiring stated that at least one meeting should take place at our "official address" in Topeka, even if it is the annual board meeting. Sid Cumberland said further discussion would take place at the annual board meeting.

10:50 AM- Break

11:00 Sid Cumberland introduced the speakers: Tony Anderson & Deryl Wynn with McAnany, Van Cleve & Phillips, P.A. -Avoiding the Crossfire: Safely navigating issues when workers' compensation intersects with FMLA.

12:00 Lunch

12:40 PM- Meeting Resumed. Melissa Fairbanks suggested topic for the MO/KS Conference, Private vs Public and the difference in level of authority to do drug testing, reasonable suspicion, post accident testing. Another topic would be the difference in Builders' Risk forms and coverages.

Meeting was adjourned at 1:25 PM.

Respectfully submitted by:
Donna Dolinger-Capria
Secretary