

Kansas Chapter Public Risk management Association
Quarterly Membership Meeting
February 15, 2008
Emporia, Kansas

Officer in attendance were: Past President Don Anderson, Vice President Alan Weldon, Treasurer Melissa Fairbanks, Secretary Sid Cumberland, and Directors Donna Dolinger-Capria and Ryan Carpenter.

Those attending the meeting are as follows:

Karen Hartenbower	Linda Minson
Kelly Perkins	Dennis Quiring
Marcia Payne	Bill Horton
Kim Salanski	Ashlee Elliott
Carl Eyman	Brandon Mann
Debbie Kelly	Liz Crawford
Jennifer Kuhn	Tom Mollenkamp
Tom Adams	Greg Goree
Tris Felix	Leslie Borden
Terry Sinclair	David Coleman Jr.
Mike Bennett	Ed Reasoner
Karen Niedens	Liz Maisberger-Clark
Richard James	Frank Stavniak
Verl Niedens	Mick McBride
Monte Giddings	Lanny Linebarger

Vice President Alan Weldon called the meeting to order at 10:10 A.M. and asked those in attendance to introduce themselves and the organization they represent.

At this time Vice President Weldon introduced the first speaker, Richard James from McDonald, Tinker, Skaer, Quinn & Herrington, P.A. Mr. James spoke on the topic of electronic data and its use in trials. It appears the courts are treating electronic data the same as they would a paper file. Mr. James advised the group to have a policy and procedure for purging files and stick to it. At the point a claim is filed or suspect one put a hold on the purging, or at least the files relating to the claim.

At 11:00 A.M. Vice President Weldon asked for a short break after which the meeting was called to order. There were no minutes copied for the meeting. Vice President Weldon reminded the membership the minutes were on the chapter web site. Secretary Cumberland will have copies of the minutes at the next meeting.

The treasure report was put aside until after the audit committee completed their audit.

The next topic was the MO-KS Prima Conference. Director Donna Dolinger-Capria told the membership the conference committee members held a conference call with the Missouri Prima Chapter due to bad weather and road conditions. The cost for the conference registration will be \$100 and the room rates will be \$97. The golf fee will be \$10. There will be a free boat tour for Thursday night from 3:00 P.M. to 5:00 P.M.

Mick McBride will send out the vendor sponsor forms for the Kansas Chapter when he receives the list of vendors and the form. Vendors will have booths during the lunch break.

The next topic on the agenda was for scholarships to the MO-KS Prima Conference. Terri Sinclair moved the chapter should provide 3 scholarships for \$300 each to applicants who wanted to attend the MO-KS Conference. The motion was seconded by David Coleman Jr. After a brief discussion the Motion passed.

The National Conference was next on the agenda. The board suggested we offer 2 scholarships for \$500 or 1 for \$1000. After discussion it was recommended by Liz Maisberger-Clark the chapter offer 2 scholarships at \$750 each. After further discussion Mick McBride made a motion we offer 2 scholarships for \$750 each. It was seconded by Liz Maisberger-Clark and with no further discussion the motion passed.

Alan announced the May 16, 2008 meeting will be designated Vendor Recognition and Appreciation Day. Member vendors will get their lunches free. They will need to let Melissa Fairbanks know they are coming so we can order enough food for everyone.

At 11:35 A.M. we broke for lunch.

At 12:45 P.M. Vice President Alan Weldon called the meeting to order and announced the afternoon speaker Ashlee Elliott from Wausau whose topic is about workplace violence. Mrs. Elliott advised us to look at our security measures we are taking in lieu of all the violence occurring in public places in recently. Work place violence seems to be on the increase we Risk Managers need to continually evaluate our facilities to protect our entities as best we can. Mrs. Elliott shared different thoughts on how to help secure the facilities. These included back round checks, video surveillance, door locks and metal detectors.

The next topic for discussion was the treasures report and audit report. The board and members want to thank Kelly Perkins and Kim Salanski for doing the audit. With the recommendation of keeping all deposit and transaction receipts the audit committee gave its approval of the 2006-2007 finances. Treasure Melissa Fairbanks gave the treasures report. At the end of last year there was a total of \$25,444.33. Melissa made two deposits since the first of the year of \$835 and \$385 bringing the checking account balance to \$10,024.52. Melissa has written two checks for reimbursement to Karen and our lunches for just over \$300. Liz Maisberger-Clark moved to accept the treasures report. It was second by Terry Sinclair. Vote was taken and passed.

Plaques were distributed to past office members. These were as follows: President Don L. Anderson, Vice President Eric Smith, Secretary Alan Weldon, Treasurer Karen Hartenbower, Julie Lister and Melissa Fairbanks as Directors.

Vice President Alan Weldon talked about the National Prima membership drive. They are offering a 50% discount for first time members. The topic turned to our chapter and a membership drive for it. The thought of a one day seminar was brought up and discussed. The concept would be to have a training day for Human Resource and Risk Management personnel closer to where they are

located to make them aware and possibly interest them to join the chapter. It was decided to form a committee to put something together for latter this year. The committee members will report back to Eric and Alan prior too the May meeting. The committee members are as follows: Marcia Payne, Jennifer Kuhn, Monte Giddings, and Mick McBride.

Vice Present Alan Weldon opened the floor up to new topics. Ryan Carpenter alerted the membership of HB2631 which recommends a binding arbitration that would be paid for by the municipality. Ryan thought it was DOA.

Mick McBride asked how many members were going to national. I did not get a hand count.

Mick McBride also wanted to make the membership aware of GFOA which has membership mainly on the accounting side of government entities. There is a national and a state organization. Mick encourages us to get on their emailing list as some topics pertain to risk management.

Mick McBride recommends we look up HB 2794 - public works bond that amends KSA 60-1111.

Alan Weldon alerted the membership of HB2848. Kansas Department of Labor introduced an amendment to KSA 44-510E - which deals with PPD. They are adding the following wording to PPD: PPD also includes but is not limited to the permanent loss of use regardless whether such loss or loss of use is total or partial in character both eyes both hands both arms both shoulders both legs both feet or any combination there of, provided such loss or loss of use does not result in permanent total disability.

Alan Weldon let us know of HB2821 which basically is an Assigned Risk Program for Workers Compensation.

Alan Weldon advised the membership the board named the November meeting as a recognition meeting for the members who are retiring or have retired prior too the November meeting.

With no more new business the meeting was adjourned at 2:00 P.M.

Sidney Cumberland
Secretary